



DEPARTMENT OF FIRE, BUILDING AND LIFE SAFETY

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CHECKLIST FOR ACCESSORY STRUCTURE PLANS

Item No.	Plan Review Requirement	Check Item
1	Accessory structures attached to commercial factory-built buildings are to comply with the IBC Accessory structures attached to residential single-family factory-built buildings are to comply with the IRC	<input type="checkbox"/>
2	Engineered design analysis calculations for structure(s) noting applicable loads	<input type="checkbox"/>
3	Dimensioned details of all components, spacing of components, and detailed description of all materials utilized	<input type="checkbox"/>
4	Fastening criteria clearly noted for each component (types, spacing, finishes)	<input type="checkbox"/>
5	Detailed method of attachment of accessory structure to factory-built building	<input type="checkbox"/>
6	Under floor access, ventilation requirements clearly noted <i>(if applicable)</i>	<input type="checkbox"/>
Foundation Systems <i>(if applicable)</i>		
	Description of the soil class and the soil bearing pressure	<input type="checkbox"/>
	Footings designed to meet the minimum bearing pressure at the depth required <i>(if applicable)</i>	<input type="checkbox"/>
7	Complete set of drawings indicating: A. Dimension and details of the foundation footing and anchoring B. Complete list of materials C. A cross-identification of how materials will be used in the appropriate view.	A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/>
	Identify supports and tie-down system	<input type="checkbox"/>
	Engineering calculations provided for all load conditions including: A. Wind loads for horizontal, uplift loads, overturning B. Horizontal and torsional earthquake effects on foundations	A <input type="checkbox"/> B <input type="checkbox"/>

NOTE: All plans and calculations submitted for review are required to be sealed by an engineer licensed by the State of Arizona.

EXPEDITED Plan Review Submittal (check one): YES NO
 If yes, Engineer's signature and seal required.

Engineer's Signature: _____ Engineer's Seal: